

FORWARD PLAN OF KEY DECISIONS

Proposed to be made in the period July 2012 to October 2012

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from July 2012 to October 2012.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

Reports

Reports will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the relevant meeting.

Decisions

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
---	---	------------------------------	--

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2012/13

Leader (+ Regeneration, Asset Management and IT):	Councillor Nicholas Botterill
Deputy Leader (+ Residents Services):	Councillor Greg Smith
Cabinet Member for Children’s Services:	Councillor Helen Binmore
Cabinet member for Communications:	Councillor Mark Loveday
Cabinet Member for Community Care:	Councillor Marcus Ginn
Cabinet Member for Housing:	Councillor Andrew Johnson
Cabinet Member for Transport and Technical Services:	Councillor Victoria Brocklebank-Fowler

Forward Plan No 122 (published 15 June 2012) - *updated 26 June 2012*

Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.

New entries are highlighted in yellow.

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
July			
Cabinet	23 Jul 2012 Reason: Expenditure more than £100,000	Outsourcing of the provision of a Meals Service for vulnerable adults To request authority for the outsourcing of the Meals Service to a "cook on route" model. To notify of multi borough tendering arrangements. To request that authority to award the contract be delegated to Cabinet Member for Community Care in conjunction with the Executive Director of Adult Social Care.	Cabinet Member for Community Care Ward(s): All Wards

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
Cabinet	23 Jul 2012	Youth Provision Commissioning Proposals for the commissioning of Youth Provision from 2013-2015	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward		Ward(s): All Wards
Cabinet	23 Jul 2012	Proposal for the introduction of graduated parking suspension charges boroughwide Residents often complain about the number of suspensions of parking suspensions, especially long-term suspensions, as it reduces the available parking spaces, thereby increasing parking stress, and arguably adding to congestion and pollution. As a result, officers propose introducing a graduated structure for suspensions fees to the following: <ul style="list-style-type: none"> • £40 per space per day for suspensions lasting between one and five days; • £60 per space per day for suspensions lasting between six and 42 days; • £80 per space per day for suspensions lasting for 43 days or more. 	Deputy Leader (+Environment and Asset Management)
	Reason: Affects more than 1 ward		Ward(s): All Wards
Cabinet	23 Jul 2012	Tri-Borough Corporate Services Programme: Funding request for "Develop" phase Request for funding for resources required to deliver the "Develop" phase of the Tri-Borough Corporate Services programme.	Leader of the Council (+Regeneration, Asset Management and IT)
	Reason: Affects more than 1 ward		Ward(s): All Wards
Cabinet	23 Jul 2012	Procurement of the provision of an out of hospital stroke support service for London Borough of Hammersmith & Fulham and Royal Borough of Kensington and Chelsea and a stroke support and information service for London Borough of Hammersmith & Fulham To request that authority to award the contract be delegated to Cabinet Member for Community Care in conjunction with the Executive Director of Adult Social Care. This service will be accessed by the residents of LB Hammersmith & Fulham and the RB Kensington & Chelsea. Hammersmith & Fulham are the lead procurement and contracting authority.	Cabinet Member for Community Care
	Reason: Expenditure more than £100,000		Ward(s): All Wards

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
	Reason: Expenditure more than £100,000	Site.	Ward(s): Hammersmith Broadway
Cabinet	3 Sep 2012	Looked After Children Social Care Report	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward	Looked After Children Social Care report.	Ward(s): All Wards
Cabinet	3 Sep 2012	Child Protection Social Care Report	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward	Child Protection Social Care report.	Ward(s): All Wards
Cabinet	3 Sep 2012	Local Safeguarding Children's Board (LSCB) Social Care Report	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward	Local Safeguarding Children's Board (LSCB) Social Care report.	Ward(s): All Wards
Cabinet	3 Sep 2012	Learning Disability Social Enterprise	Cabinet Member for Community Care
	Reason: Affects more than 1 ward	Options Day Service and Rivercourt Short Breaks Services are currently in house provided services for People with Learning Disabilities. Staff, managers, parents and carers have been working together to develop a business case for a social enterprise company. A shadow board has been set up to plan the launch of the new social enterprise charity "Linking Hands" (working title). The governance involves H & F managers, staff, business people, parents and carers.	Ward(s): All Wards
Cabinet	3 Sep 2012	Economic development Priorities	Leader of the Council (+Regeneration, Asset Management and IT)
	Reason: Affects more than 1 ward	This report sets out the economic development goals as detailed in the draft Economic Development Strategic Priorities 2012-2017 in order to facilitate long term planning, partnership work and initiatives aimed at increasing local economic growth. The report seeks endorsement for key background documents; Local Economic Assessment (draft), Procurement Code, Business Investment Code and Job &	Ward(s): All Wards

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
		Employment Code. In addition the report details related expenditure requirements.	
Cabinet	3 Sep 2012	Hammersmith Town Hall - Smart Accommodation Programme - Phase 1	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than £100,000	Tender acceptance report to appoint contractor to carry out remodelling works on 1st and 2nd floor offices at Hammersmith Town Hall to provide smart working, open plan accommodation to maximise occupancy.	Ward(s): Hammersmith Broadway
Cabinet	3 Sep 2012	Tri-borough ICT strategy 2012-2015	Leader of the Council (+Regeneration, Asset Management and IT)
	Reason: Affects more than 1 ward	The Vision for Tri-borough ICT - A Tri-borough ICT Strategy for 2012-2015	Ward(s): All Wards
Cabinet	3 Sep 2012	Shepherds Bush Market - Land Assembly	Leader of the Council (+Regeneration, Asset Management and IT)
	Reason: Significant in 1 ward	Report setting out progress to date on land assembly to facilitate regeneration of the market and next steps.	Ward(s): Shepherds Bush Green
Cabinet Full Council	3 Sep 2012	Treasury Outturn Report	Leader of the Council (+Regeneration, Asset Management and IT)
	24 Oct 2012 Reason: Expenditure more than £100,000	This report provides information on the Council's debt, borrowing and investment activity for the financial year ending 31st March 2012	Ward(s): All Wards
Cabinet	3 Sep 2012	Measured Term Contract for Boroughwide Cyclical Planned Maintenance to Council-owned Housing Properties 2012 – 2015	Cabinet Member for Housing
	Reason: Affects more than 1 ward	The term contract will include external and communal repairs and redecorations, plus works to communal services installations, to the borough's housing portfolio.	Ward(s): All Wards
Cabinet	3 Sep 2012	SmartWorking Stage D : Paperless Office Business Case	Leader of the Council (+Regeneration, Asset Management and IT)
	Reason: Expenditure more than £100,000	A detailed Business Case for SmartWorking Stage D : Phase B "Paperless Office"	Ward(s): All Wards

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
Cabinet	3 Sep 2012	Elevator Monitoring Unit Installation - Various Sites The works consist of the supply and installation of elevator Monitoring Units and Auto Diallers to be fitted to each lift in providing automatic reporting of lift breakdowns and two communication between each lift car and operators at a manned call centre in dealing with lift entrapment.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	3 Sep 2012	Approval to procure WiFi service To procure WiFi on lampposts around the borough at key points.	Deputy Leader (+ Residents Services)
	Reason: Affects more than 1 ward		Ward(s): All Wards
Cabinet	3 Sep 2012	Earl's Court Regeneration Project The further report will outline progress to date on the discussions on the key issues around the Earls Court Regeneration project.	Leader of the Council (+Regeneration, Asset Management and IT)
	Reason: Significant in 1 ward		Ward(s): North End
October			
Cabinet	15 Oct 2012	Reprocurement of framework Social Care IT system Confirmation of reprocurement of Framework social care system (or equivalent social care system) is requested for both Adult Social Care and Children's Services from January 2013.	Cabinet Member for Community Care, Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	15 Oct 2012	Travel Assistance Policies Travel Assistance Policy – Special education needs (SEN)	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward		Ward(s): All Wards
Cabinet	15 Oct 2012	Building a Housing Ladder of Opportunity Seeks adoption as housing policy following public consultation for four housing documents: housing strategy; housing allocation scheme; tenancy strategy; and homelessness strategy	Cabinet Member for Housing
	Reason: Affects more than 1 ward		Ward(s): All Wards